

SEMS FIELD COURSE:

ICS ORIENTATION

*Adapted from NATIONAL ICS
curriculum developed by the National
Inter-Agency Fire Committee; Boise,
Idaho*

MODULE 1

INTRODUCTION TO THE INCIDENT COMMAND SYSTEM

MODULE OVERVIEW

- ICS organization
- Basic terminology
- Common responsibilities

INCIDENT COMMAND SYSTEM ORGANIZATION

INCIDENT COMMANDER

**INFORMATION OFFICER
SAFETY OFFICER
LIAISON OFFICER**

Initial Activation

**Operations
Section**

**Planning/
Intelligence
Section**

**Logistics
Section**

**Finance/
Administration
Section**

Branches

Divisions/Groups

Teams

Task Force

Single
Resources

Resource Unit

Situation Unit

Demobilization
Unit

Documentation
Unit

Service Branch

Support Branch

Personnel
Branch

Time Unit

Procurement Unit

Compensation
Claim Unit

Cost Unit

Activate as Needed

INTRODUCTION

- ICS is used to manage emergency and non-emergency events
- ICS works well for both small and large situations
- ICS is flexible

APPLICATIONS FOR THE USE OF ICS

- Fires, hazmat and multi-casualty incidents
- Multi-jurisdictional and Multi-agency disasters

APPLICATIONS FOR THE USE OF ICS

- Wide-area search and rescue
- Wildlife attacks on humans
- Pollution response and recovery incidents

APPLICATIONS FOR THE USE OF ICS

- Single and multi-agency law enforcement incidents
- Air, rail, ground transportation or water accidents

APPLICATIONS FOR THE USE OF ICS

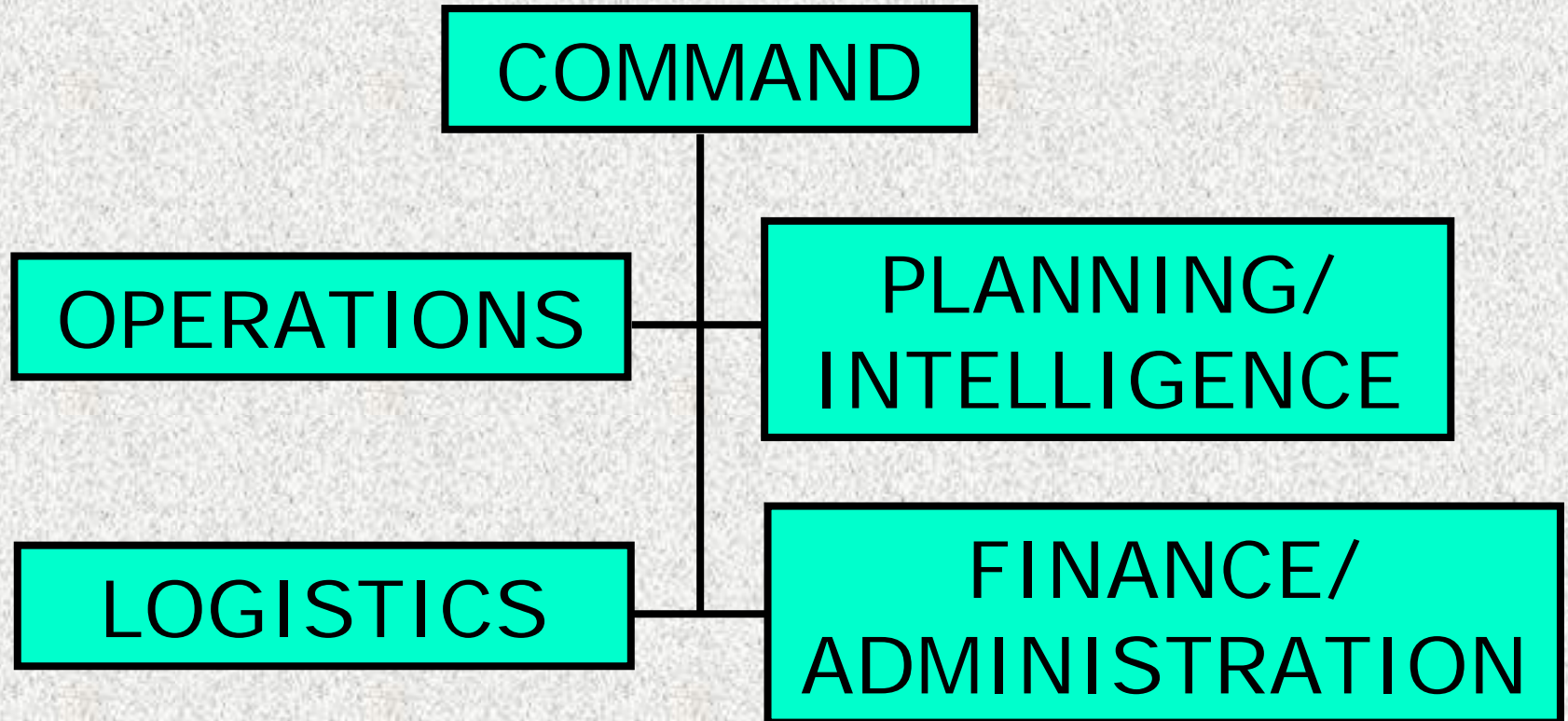
- **Planned events such as parades, celebrations, and concerts**
- **Private sector emergency management programs**
- **State or local major natural hazards management**

ICS FEATURES

- ICS organization
- Incident facilities
- Incident Action Plan
- Span of control
- Common responsibilities

ICS ORGANIZATION

PRIMARY FUNCTIONS



INCIDENT COMMANDER

- In charge at the incident
- Assigned by responsible agency or jurisdiction

INCIDENT COMMANDER

- May have one or more Deputy Incident Commanders
- May assign personnel for Command and General Staff

THE COMMAND STAFF



**Information
Officer**

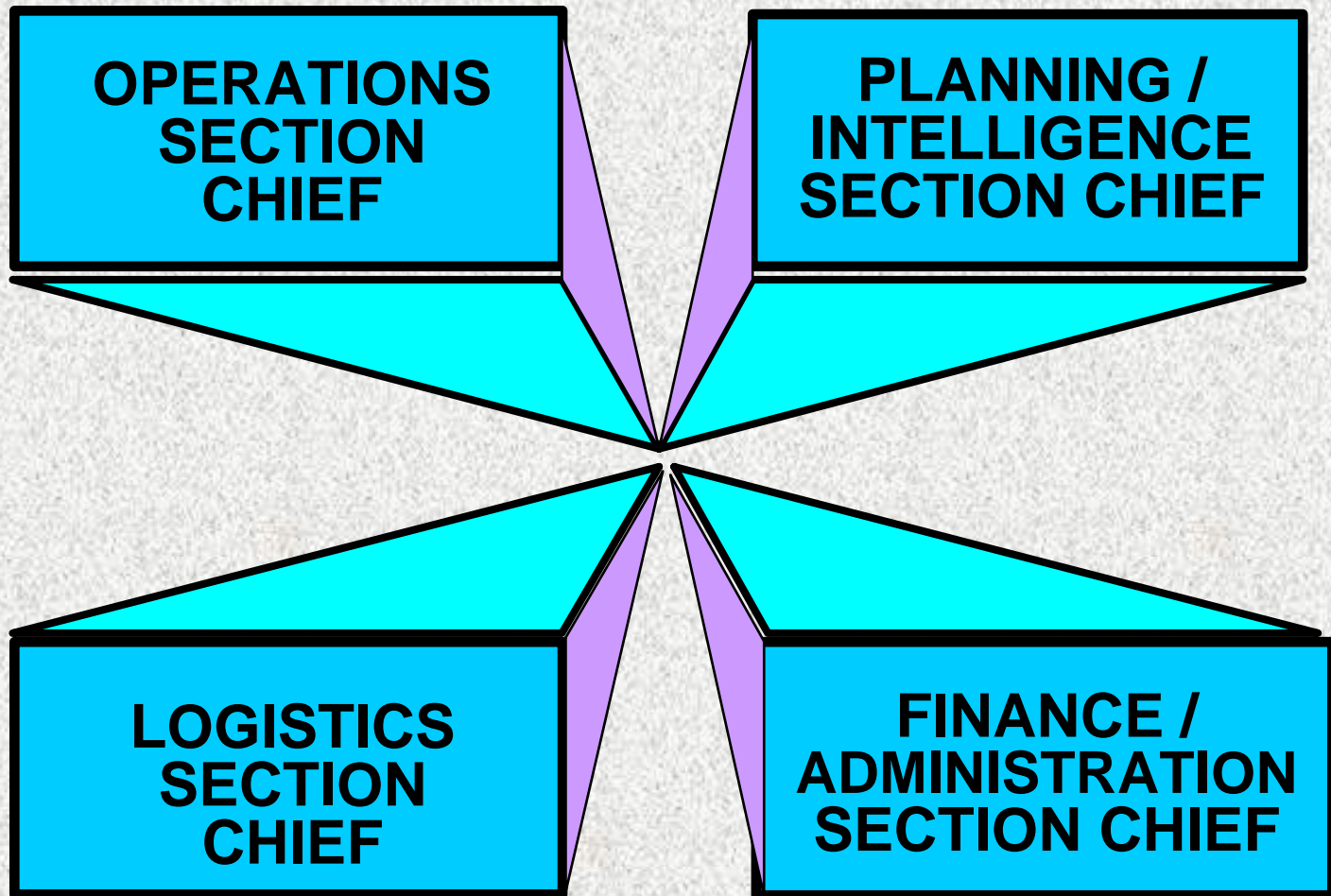


**Safety
Officer**



**Liaison
Officer**

GENERAL STAFF



OPERATIONS SECTION CHIEF

- **Establish and manage the Operations Section**
- **Accomplish the incident objectives**

OPERATIONS SECTION CHIEF

- Only one person assigned to this role
- May have Deputy Operations Chiefs from other agencies to help coordinate actions

PLANNING/INTELLIGENCE SECTION CHIEF

- **Establish and manage the Planning/Intelligence Section**
- **Collect, analyze, and display information**
- **Prepare Incident Action Plan**

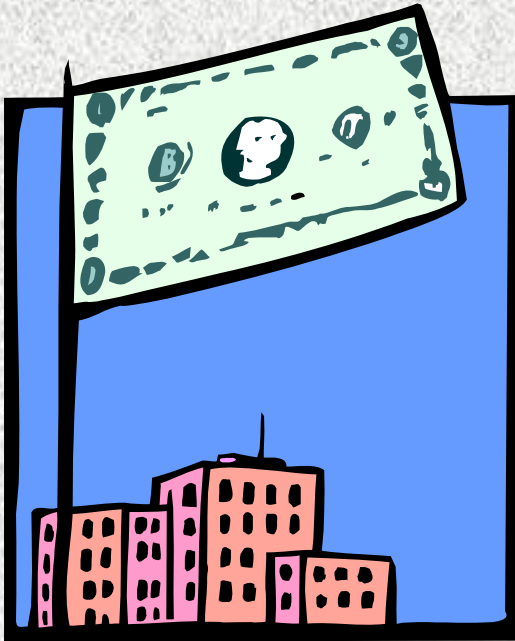
PLANNING/INTELLIGENCE SECTION CHIEF

- **Maintain situation and resource status information**
- **Maintain incident documentation**
- **Prepare demobilization plan**

LOGISTICS SECTION CHIEF

- Establish and manage the Logistics Section
- Responsible to acquire:
 - ❖ Facilities
 - ❖ Services
 - ❖ Equipment
 - ❖ Personnel
 - ❖ Material

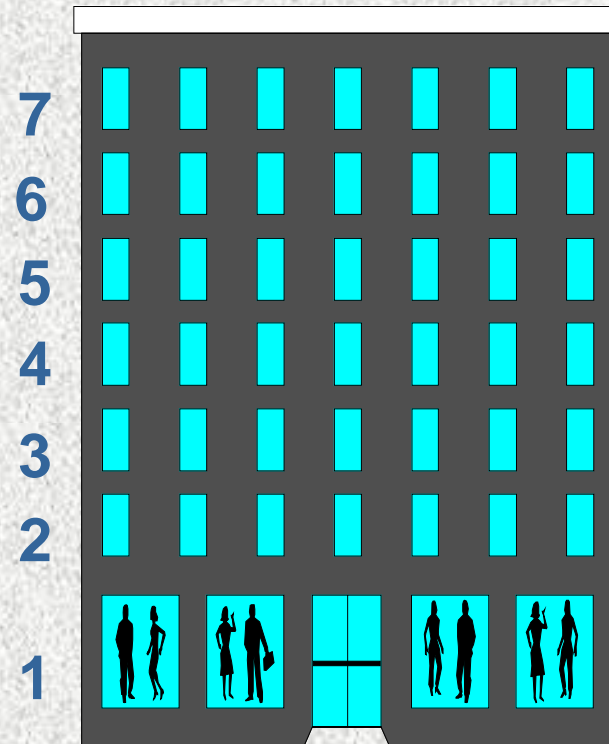
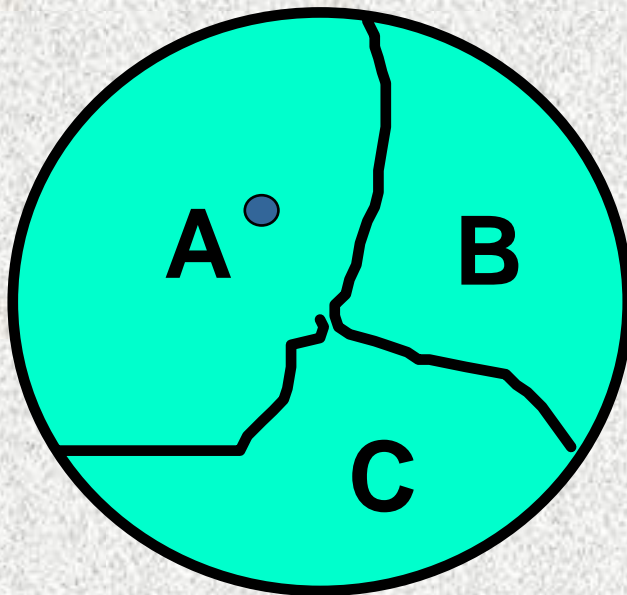
FINANCE/ADMINISTRATION SECTION CHIEF



- Establish and manage the Finance and Administration Section
- On-site financial and administrative management

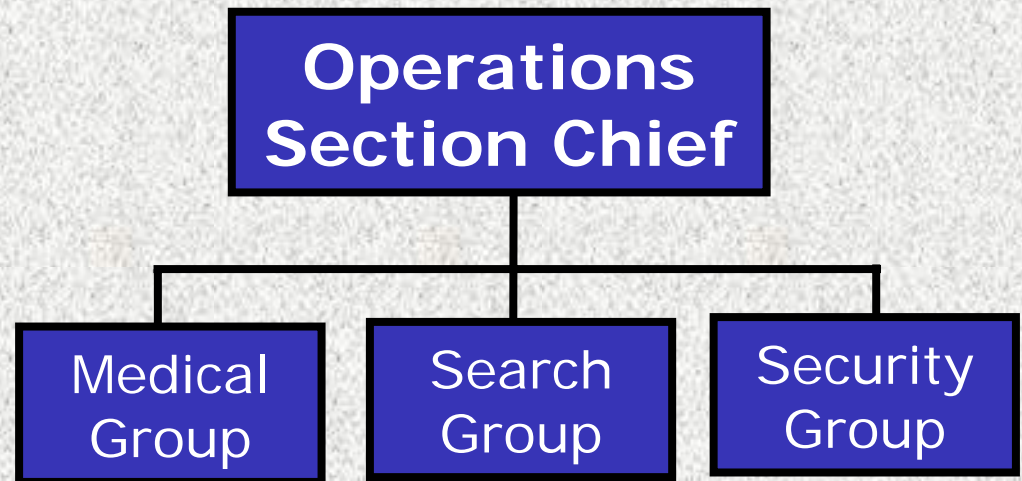
DIVISIONS

Divide an Incident Geographically



GROUPS

- Establish functional areas of operation
- Specialized resource teams



BRANCHES

- **Used to maintain span of control within Operations and Logistics**
- **Three ways to use Branches in Operations**
 - **Geographic**
 - **Functional**
 - **Jurisdictional**

BRANCHES

*GEOGRAPHIC
BRANCHES*

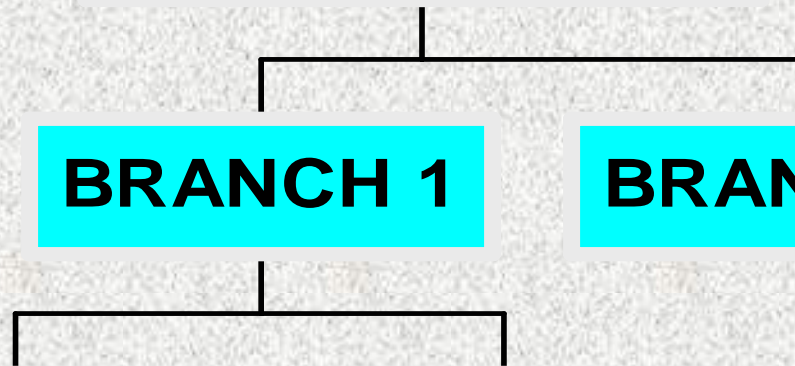
**OPERATIONS
SECTION CHIEF**

BRANCH 1

BRANCH 2

**DIVISION
A**

**DIVISION
B**



BRANCHES

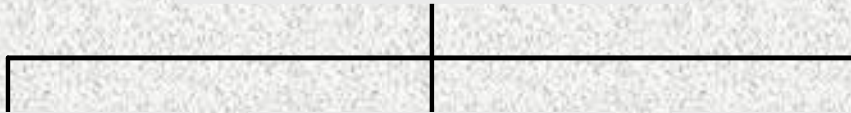
**OPERATIONS
SECTION
CHIEF**

***FUNCTIONAL
BRANCHES***

MEDICAL

SEARCH

SECURITY



BRANCHES

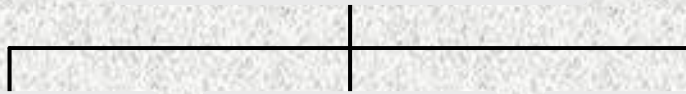
**OPERATIONS
SECTION
CHIEF**

***JURISDICTIONAL
BRANCHES***

**COUNTY
AGENCY
BRANCH**

**CITY
AGENCY
BRANCH**

**STATE
AGENCY
BRANCH**



COMMON INCIDENT FACILITIES

- Incident Command Post
- Staging areas
- Incident base

COMMON INCIDENT FACILITIES



- Camps
- Helibase
- Helispot

INCIDENT ACTION PLAN

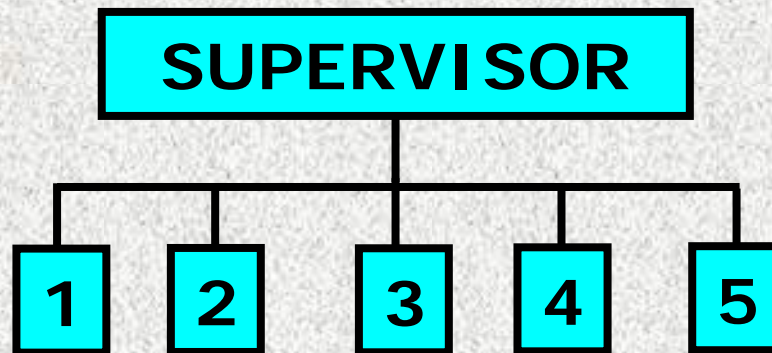
- Can be oral or written
- Includes measurable tactical objectives
- List of activated organizational elements

INCIDENT ACTION PLAN

- Assignments to accomplish the objectives
- Inform all incident supervisory personnel
- Includes supporting information

SPAN OF CONTROL

- Adequate span of control is very important
- Optimum span of control is one to five



COMMON RESPONSIBILITIES FOR ALL INCIDENT PERSONNEL

- Receive assignment from your agency
- Bring any specialized supplies or equipment
- Follow check-in procedures
- Obtain a briefing upon arrival

COMMON RESPONSIBILITIES FOR ALL INCIDENT PERSONNEL



- Use clear text radio communications
- Acquire necessary work materials
- Organize and brief subordinates

COMMON RESPONSIBILITIES FOR ALL INCIDENT PERSONNEL

- **Brief relief personnel**
- **Complete required forms**
- **Follow Demobilization Plan**